



Letter of Commitment

Date: _____

Thomas E. White, Executive Director
Michigan School Business Officials
1001 Centennial Way, Suite 200
Lansing, MI 48917

Dear Mr. White:

This is to inform you of my desire to begin the MSBO Voluntary Certification Program on _____, 2008. I understand that I am expected to complete the program within three years of my starting date.

I am seeking MSBO Voluntary Certification in the following category:

- Business Office Manager
- Business Office Specialist
- Chief Financial Officer
- Facilities Director
- Food Service Director
- Human Resource Specialist
- School Payroll Specialist
- School Technology Management
- Transportation Director

I agree to commit myself to pursue continual improvement and the highest ethical standards of my profession.

Yours truly,

(Signature)

Name: _____

Title: _____

School District/Company: _____

Street Address: _____

City/State/Zip Code: _____

Telephone #: _____

Fax #: _____

E-mail Address: _____

**Please fax this to MSBO:
517.327.0768**