

# National Skill Certification Process

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1

# Agenda



- What is the National Career Readiness Certificate (NCRC)?
- Who will use the NCRC?
- Restructuring the Michigan Merit Examination to qualify students for the NCRC

2

# Agenda, continued



- MME Score Components
- Accessing Student Certificates
- Resources

3

# What is the National Career Readiness Certificate?



- NCRC is based on the WorkKeys job skills assessment system
- Individuals who score at certain levels on three WorkKeys assessments—Applied Mathematics, Reading for Information, and Locating Information—will qualify for a certificate

4

# What is the National Career Readiness Certificate?



- **Reading for Information**—comprehending work-related reading materials, from memos and bulletins to policy manuals and governmental regulations.
- **Applied Mathematics**—applying mathematical reasoning to work-related problems.
- **Locating Information**—using information from such materials as diagrams, floor plans, tables, forms, graphs, and charts.

5

# What is the National Career Readiness Certificate?

- Three certificate levels
  - Gold – scored 5s and above
  - Silver – scored 4s and above
  - Bronze – scored 3s and above
- ACT maintains a list of average WorkKeys scores needed by job title
- More detail available in ACT's Occupational Profile Tables

6

## Who will use the NCRC?

- Students
- Teachers/Counselors
- Curriculum Decision-makers
- Employers
- Department of Labor and Economic Growth – Michigan Works!

## Michigan Works!

- DLEG's CLEG
- Michigan Works! - established in 1987 to foster high-quality employment and training programs serving employers and workers by providing support activities and a forum for information exchange for Michigan's workforce development system.

## Michigan Works!

### Michigan Works! Service Centers offer one-stop job shopping for:

- Professionals
- Skilled workers
- Unemployed or underemployed
- Disabled
- Veterans
- Youth

## NCRC Value to Michigan

- Michigan will be able to quantify the skills of our workforce and use this information to compete with other states in attracting new businesses.
- Employers will have validated certification of applicant and existing employee skill levels.
- Individual certificate holders will have recognized and validated proof of their ability to apply knowledge to work and future educational endeavors.
- Assessments will identify skill gaps and provide the opportunity to develop and deliver remediation in preparation for work or additional education and training.
- Michigan will help address employer concerns regarding employability skills.

## Restructuring the MME to include tests for the NCRC

- For NCRC purposes, WorkKeys Locating Information was added
- Oh, Oh, does this mean a longer MME?
- No!
- Does WorkKeys LI count for MME?
- Yes!

## Spring 2009 MME Day 1

- ACT Plus Writing  
– No changes

## Spring 2009 MME Day 2

- Added the WorkKeys Locating Information test
  - Day 2 is now WorkKeys only
  - Three 45 minute tests
  - Students will be eligible for the National Career Readiness Certificate (NCRC)



13



## Spring 2009 MME Day 3

- All Michigan components will be administered on Day 3
  - Mathematics
  - Science
  - Social Studies



14



## MME Score Components

Day	Test	Subject Session	Parts	Components Contributing to MME Scores*					
				Total ELA	Reading	Writing	Mathematics	Science	Social Studies
Day 1	ACT Plus Writing	English	1	Select items		Select items			
		Mathematics	1			Select items			
		Reading	1	Select items	Select items				
		Science	1				Select items		
		Writing	1	X		X			
Day 2	WorkKeys	Reading for Information	1	Select items	Select items				
		Applied Mathematics	1			Select items			
		Locating Information	1			Select items		Select items	
		Mathematics	1			X			
Day 3	Michigan Mathematics, Science, and Social Studies	Mathematics	1				X		
		Science	1				X		
		Social Studies	1					X	

\* Each component marked with an "X" or "select items" is required to obtain an MME score in the applicable subject.

## Accessing Student Certificates

- How will schools know if students are eligible for the NCRC certificate
  - WorkKeys School Reports
  - MME Reports (MAYBE!)
  - MME Datafile (MAYBE!)
  - RegiSTAR™ from ACT



16



## Accessing Student Certificates

- MyWorkKeys
  - Students
    - order National Career Readiness Certificate for \$15!
    - share certificate information with employers FREE!
    - Order WorkKeys transcript for \$5
  - Employers
    - validate National Career Readiness Certificates
- School Purchase
- RegiSTAR™ from ACT



17



## Resources

- MME Website [www.michigan.gov/mme](http://www.michigan.gov/mme)
  - Assessment Design for Spring 2009
  - MME Contributing Components for Spring 2009
  - WorkKeys (MME Day 2) Administration Manual
  - Preparing for the WorkKeys Assessments
- ACT [www.act.org/workkeys/](http://www.act.org/workkeys/)



18



## Presenter Contact

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19



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20

