



MIEM

How To Get the Most Out of a MIEM Webinar

Meeting the professional development needs of Michigan's K-12 community

Technical Issues?

- Call 1-888-966-8686 or online at <http://www.raindance.com/mdc/support/techSupport.jsp>
- Have audio but no video? Press *0 on your touch tone phone and an operator will help you.

See what MIEM can do for you!

Agenda

- Begin the meeting/Housekeeping (S1-3) • 05
- Message from Executive Director – Dan Pappas (S4) • .05
- Why Webinars – Tom White (S5-6) • .05
- Walk-through of Workspace – Sue Curtin (S7-8) • .15
- Business Model/Registration Process– Tom White (S9-10) • .10
- Upcoming Webinars (S11-12) • .05
- Conclusion (S13) • .05

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Message from the MIEM Executive Director
Daniel Pappas

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Get the Most Out of a MIEM Webinar

- What is a Webinar?
 - ✓ A Webinar is a Web-driven workshop. It can be live and/or taped to watch when you have time
 - ✓ A virtual way of receiving educational information
 - ✓ Participate from your desk or from a approved site

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Why a Webinar?

- Webinars offer a number of advantages over live workshops:
 - ✓ You don't have to travel
 - ✓ You can still interact with the lecturer
 - ✓ They are perfect for communicating up-to-date information
 - ✓ You can access what you've learned for many months after the Webinar is over

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Understanding Your Workspace



- How to get connected
 - ✓ Receive an e-mail with links
 - ✓ Connect to the meeting through the internet using the link provided in your e-mail
 - ✓ Raindance will call you on the telephone
 - ✓ Understand the layout of your screen
 - ❖ Private Workspace
 - ❖ Public Workspace
 - ❖ Meeting Bar

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Understanding Your Workspace



- Technical Issues – push *0 on your phone
- Questions and Answers
- Polling Feature
- Application/Browser Sharing

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MIEM's Business Model

- Letter of Agreement to all ISDs
- Pricing
 - ✓ Approved site – Cost \$50 member/\$75 nonmember
 - ✓ At Your Desk – Cost \$75 member/\$90 nonmember
- SB-CEUs
 - ✓ Must be three hours
 - ✓ Working on getting approval for less

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Registration Process

- Process before registration
 - ✓ Where to get the documents you need –
www.gomiem.org/webinars.html or
www.gomiem.org/webinars_coordinators.html
- Evaluation of Program
 - ✓ Emailed to participants after the program

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Upcoming MIEM Webinars

- Join Us and Register Now at <http://www.gomiem.org>

October 5, 2006

WEBINAR: Kalamazoo Promise – Funding Collaboration

2:00 – 5:15 pm EDT

October 19, 2006

WEBINAR: Records Retention – New and Improved!!!

2:00 – 5:15 pm EDT

November 2, 2006

WEBINAR: The Pathways Away from Prison – Closing the Gate by Closing the Gap

2:00 – 5:15 pm EDT

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Upcoming MIEM Webinars

- Join Us and Register Now at <http://www.gomiem.org>

November 16, 2006

WEBINAR: Closing of Schools/Declining Enrollment

2:00 – 5:15 pm EDT

March 8, 2007

WEBINAR: Recruiting, Hiring, Retention of Employees

2:00 – 5:15 pm EDT

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Contact us ...

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